



**ST. MARTIN-IN-THE-FIELDS**  
E P I S C O P A L C H U R C H

## **Vestry Meeting Minutes**

Date: October 5, 2023  
Meeting Open: 7:05 p.m.  
Next Meeting: November 9, 2023

Submitted by: Deanna-Marie DiPirro  
Adjourned: 8:11 p.m.

### Present:

Fr. Nick Evancho  
Pete Schlau, Sr. Warden  
Irene Ehde, Jr. Warden  
Melodie McEvoy  
Allie Porter - \*Via Zoom  
Kris Dodge - ABSENT

Dawn Farquharson  
Jerry Cahill  
Amy Heist - ABSENT  
Joe Childs - ABSENT  
Carol Northrup  
Sharon Jones - ABSENT

1. Fr. Nick Evancho led the Vestry in prayer.
2. Call for Additional Business
  - There were none added at this time.
  - The Vestry discussed the needs for this Saturday and Sunday services. Thank you, Fr. Nick, for adding the Saturday service for us!
3. Review/Acceptance of June Minutes
  - Fr. Nick asked if there were additions or corrections to the minutes of the September 14, 2023 meeting, and Irene Ehde stated the typo of “summer meeting on page 3.
  - Pete Schlau motioned to accept the September minutes with this correction, and Jerry Cahill seconded the motion. The minutes were accepted by a unanimous vote.
4. Review/Acceptance of September Financial Reports – \*from Mike Somer
  - Fr. Nick stated that the quarterly Church Insurance payment was paid twice (\$828) and that this was also a low giving month which resulted in a negative balance.
  - Pete Schlau stated that the 2 changes for last month’s financials were corrected.
  - Fr. Nick stated that inflation and utility costs are increasing faster than parish giving.
  - The Vestry discussed what options were available for cash flow from now until Christmas.
  - As no other questions or comments arose, Melodie McEvoy motioned to accept the financial report for September as written, and Dawn Farquharson seconded the motion. The financial report for September was accepted by a unanimous vote.
  - Fr. Nick will draft a letter for the congregation and see what the Vestry thinks.
5. New Business/Reports
  - a) State of the Capital Drive
    - i. Roof Completion – The roof replacement project is now complete.
    - ii. Man Lift vs. Car MVA – Fr. Nick stated that the man lift used by the construction crew hit a

parent vehicle from Jack & Jill in the parking lot, and that we may see an insurance claim from this incident in the future.

b) Snow Removal Contract Approval

- Fr. Nick stated that the new snow removal contract was received for this year, and it was increased from \$3000 last season, to \$3450 this season.
- Pete Schlau will look into a less expensive company tonight/tomorrow and let Fr. Nick know if he finds anything.
- Dawn Farquharson motioned to approve payment for snow removal for St. Martin's, not to exceed the \$3450 amount as discussed. Melodie McEvoy seconded the motion. The motion passed by a unanimous vote.

c) Website Issues

- Fr. Nick stated that there were issues with the data center that the Diocese uses for our website, and that Fr. Nick is currently working on building a new one.

d) 2024 Budget Committee Appointment

- Fr. Nick stated that the following are part of the Budget Committee:
  - Fr. Nick
  - Pete Schlau
  - Irene Ehde
  - Paula Cramer
- This committee will meet to thoroughly look over the proposed budget for 2024 and bring their final draft to the Vestry for approval.
- Pete Schlau wanted to ensure that Fundraising Committee is continuing to meet as well:
  - Fr. Nick
  - Allie Porter
  - Amy Heist
  - Jerry Cahill

e) Parish Audit

- i. Review of Shea's Ticket Raffle – Pete Schlau stated that the Audit Committee discussed what needs a Vestry vote and what does not. Discussion took place regarding whether the funds for the Shea's tickets were out of the Gift Fund, and if there was a Vestry vote for this. Deanna will review the Vestry minutes from that time for more information.

f) Christian Ed

- i. Schedule Visioning Event – Fr. Nick met with Anne Dietterich, and she has a lot of experience with religious education programs. She suggested having events that included people of all ages. Fr. Nick agreed that this was a good place to start, and more information will follow.

6. Additional Business

- i. Memorial Garden – Fr. Nick stated the "Don Lewis Memorial Garden" at the Rectory has been completed. There is a plaque that has been ordered, and an additional tree will be planted on the property by the family as well.
- ii. Sexton on Medical Leave – Fr. Nick and the Vestry wanted to thank Allie Porter for doing such a

great job filling in for Dave Northrup while he is out on medical leave. Thank you, Allie!

7. Adjourn

- Motion to adjourn was offered by Melodie McEvoy and seconded by Carol Northup. The motion passed by a unanimous vote.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, November 9, 2023 at 7pm.

Attachments:

1. Vestry Meeting Agenda – October 5, 2023 – Fr. Nick Evancho
2. September Financial Statement – Mike Somer
3. Vestry Meeting Minutes – September 14, 2023 – Deanna-Marie DiPirro