



ST. MARTIN-IN-THE-FIELDS
E P I S C O P A L C H U R C H

Vestry Meeting Minutes

Date: November 14, 2024
Meeting Open: 7:06 p.m.
Next Meeting: December 12, 2024

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:41 p.m.

Present:

Fr. Nick Evancho	Carol Northrup
Irene Ehde, Sr. Warden	Beth Boron
Melodie McEvoy, Jr. Warden	Ellen Valvo
Dawn Farquharson	Mark Korzelius
Jerry Cahill	Jeanne Percival
Amy Heist	Mike Somer - Guest
Joe Childs - *Via Zoom	

1. Fr. Nick Evancho led the Vestry in prayer.
2. Call for Additional Business
 - There was no additional business at this time.
3. Review/Acceptance of October Minutes
 - Fr. Nick asked if there were additions or corrections to the minutes of the October 17, 2024 meeting, and there were none at this time.
 - Ellen Valvo motioned to accept the October minutes as written, and Amy Heist seconded the motion. The minutes were accepted by a unanimous vote.
4. Review/Acceptance of October Financial Reports
 - Fr. Nick stated that October Financial Report shows a larger total than usual because we are moving the Endowment Funds through this account.
 - Parish giving is approximately \$4000 higher than last year.
 - Discussion took place regarding attendance numbers, and Fr. Nick stated that we are at an average of 75 per week, which is in the top 30% of Episcopal churches, and we are doing very well compared to others in the diocese.
 - Mark Korzelius motioned to accept the financial report for the month of October, and Beth Boron seconded the motion. The motion passed by a unanimous vote.
5. New Business/Reports
 - a) 2023 Audit Report
 - Mike Somer joined the Vestry meeting to discuss the 2023 Audit Report.
 - Mark Korzelius discussed our audit process since our CPA passed away, as this is our 3rd year. He inquired if we should look into hiring a CPA for next year. Fr. Nick stated that the Diocese allows this process for a few years in cases like this. He stated that the Audit Report is supposed to be submitted to the Diocese prior to Convention in order for our delegates to vote, but we were able to this year even though it was submitted after the due date of

September 1.

- Vestry decided to “aim” to hire a CPA in 2025 to complete the Audit Report.
- Thank you to our committee members for their hard work!

b) 2025 Budget Approval

- Committee members for the 2025 budget are:
 - Beth Boron
 - Eric Boron
 - Howard Chipp
 - Paula Cramer
 - Irene Ehde
 - Melodie McEvoy
- Discussion took place regarding the line items included in the first draft of the budget. Fr. Nick discussed fixed amounts, as well as amounts that are calculated with increases.
- Staff compensation was discussed without the parish secretary present.
- Pledge cards were discussed, and Fr. Nick will print them and send them out. It was suggested to send out a Facebook post to inform parishioners to “expect this”. The Sunday to begin this will be decided at a later date.

e) Stutelage Summer Camp Rental Agreement

- Fr. Nick met with the organizer, and they are happy with our facility and the fact that it is close to Sidway. Fr. Nick will begin creating a lease agreement.

c) Reorganization of Narthex and Nursery

- Discussion took place regarding the recent reorganization of the Narthex, as well as the possible reutilization of the nursery. Discussion also included possibly having a “soft space” in the church for children.

f) Bishop Sean Crozier Donation

- Fr. Nick discussed the gift for Bishop Sean that was given to him at his farewell event, and asked the Vestry if they would like to offer a donation.
- Jeanne Percival motioned to give a donation of \$200 to Bishop Sean’s Crozier Donation from the Gift Fund. Amy Heist seconded the motion. The motion passed by a unanimous vote.
- Further discussion took place regarding what will take place in the diocese moving forward. Fr. Nick stated that there will be a Convention next year, possibly May, where discussions and first steps will happen.
- We will elect delegates for this Convention at our Annual Meeting in February. Please see Fr. Nick if you are interested.
- We will also be electing new Vestry members at our Annual Meeting. Current members are able to run for the Junior Warden position. Please let Fr. Nick know if you are interested.
Outgoing Vestry members are:
 - Jerry Cahill
 - Dawn Farquharson
 - Amy Heist

d) Pavilion Rental Guidelines Report

- The committee met to finalize the pavilion rental contract, and a copy was given to the Vestry

for review.

- Joe Childs motioned to accept the Pavilion Rental Contract and was seconded by Ellen Valvo. The motion passed by a unanimous vote.

6. Additional Business

- Joe Childs discussed the outdoor property lights that were repaired, with one more needing to be repaired by the back entrance.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, December 12, 2024 at 7pm.

7. Adjourn

- Motion to adjourn was offered by Dawn Farquharson and seconded by Joe Childs. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – November 14, 2024 – Fr. Nick Evancho
2. October Financial Statement – Mike Somer
3. Vestry Meeting Minutes – October 17, 2024 – Deanna-Marie DiPirro
4. 2023 Audit Report – Mike Somer
5. Preliminary Budget Sheet – Fr. Nick
6. Pavilion Rental Application & Contract – Mark Korzelius