



ST. MARTIN-IN-THE-FIELDS
E P I S C O P A L C H U R C H

Vestry Meeting Minutes

Date: March 13, 2025
Meeting Open: 6:43 p.m.
Next Meeting: April 10, 2025

Submitted by: Deanna-Marie DiPirro
Adjourned: 7:48 p.m.

Present:

Fr. Nick Evancho
Irene Ehde
Melodie McEvoy, Sr. Warden
Dawn Farquharson
Jerry Cahill - ABSENT
Amy Heist - ABSENT
Joe Childs - ABSENT
Carol Northrup

Beth Boron
Ellen Valvo
Mark Korzelius, Jr. Warden
Jeanne Percival
Rich Craig
Sue Morey
Mike Woomer
Marci Conn

The Vestry requested the meeting to begin before dinner.

1. Fr. Nick Evancho led the Vestry in prayer.
2. Welcome to New Members
 - Marci Conn
 - Rich Craig
 - Michael Woomer
 - Sue Morey
3. Call for Additional Business
 - Fr. Nick added tables and chairs to the Agenda.
4. Review/Acceptance of February Minutes
 - Fr. Nick asked if there were any corrections or additions to the February minutes. Hearing none, Jeanne Percival made a motion to accept the February minutes. Beth Boron seconded the motion. The motion was accepted by a unanimous vote.
4. Review/Acceptance of February Financial Reports
 - Fr. Nick stated that February is a short month, so that would affect this report.
 - There was discussion regarding some larger payments which included:
 - repairing the boiler
 - adding a specific fire extinguisher to the kitchen (\$292)
 - the new copy machine (the lease buyout of the previous machine, as we cannot end the lease early)
 - the amplifier for the piano (\$706, but there was a \$1200 donation given)
 - Fr. Nick stated that there was only a \$1500 loss for this month (-\$1545.38)
 - Fr. Nick also stated that all of our accounts are in the black, and that all of the pledge checks to the Diocese have been sent out.

- Melodie McEvoy motioned to accept the financial report for the month of February. Carol Northrup seconded the motion. The motion was accepted by a unanimous vote.

5. New Business/Reports

a) Special Convention

- A Special Convention of the Dioceses of Western New York and Northwestern Pennsylvania will be held at St. Luke's Episcopal Church in Jamestown on May 3, 2025 from 10am-2pm.
- Fr. Nick explained some of what will be taking place that day.
- Irene Ehde, Melodie McEvoy, and Joe Childs are our delegates that will be attending.
- Fr. Nick stated that the Vestry will be the voting body, and our delegates will represent that vote.
- Discussion took place that the Vestry will need to be close to a vote by the April meeting.
- Fr. Nick will inform the congregation of this information and to talk to a Vestry member to have their vote be known.

b) Signature Cards

- Melodie McEvoy motioned to change the bank signature cards to represent the new Vestry Members. Rich Craig seconded the motion. The motion passed by a unanimous vote.
- The new bank signature cards will be as follows:

1. Rector's Discretionary Fund Account

- Mike Somer
- Paula Cramer
- Melodie McEvoy
- Mark Korzelius
- Fr. Nick Evancho

2. Operating Account

- Mike Somer
- Paula Cramer
- Melodie McEvoy
- Mark Korzelius
- Fr. Nick Evancho

3. J2A Account

- Mike Somer
- Paula Cramer
- Melodie McEvoy
- Mark Korzelius
- Fr. Nick Evancho

4. Rite 13 Account

- Mike Somer
- Paula Cramer
- Melodie McEvoy
- Mark Korzelius
- Fr. Nick Evancho

5. Church Gift Fund Account

- Mike Somer
- Paula Cramer

- Melodie McEvoy
- Mark Korzelius
- Fr. Nick Evancho

6. Capital Account

- Mike Somer
- Paula Cramer
- Melodie McEvoy
- Mark Korzelius
- Fr. Nick Evancho

7. Pet Pantry Account

- Fr. Nick Evancho
- Charlotte Craig
- Sue Foley

c) Jack & Jill Rent

- Fr. Nick is having a meeting with the Wardens and Jack & Jill and would like to discuss their rental fee for the 2025-2026 school year with the Vestry prior to this meeting. They currently pay \$800 per month for nine months (\$7200), as well as the cost of the plow service for their back entrance (an additional \$100 per month from November through April, \$600 total).
- The Vestry discussed the pros and cons of this tenant, as well as the rental fee increase.
- Mark Korzelius motioned to increase the rental fee for Jack & Jill Preschool by 10% for the 2025-2026 school year, to \$880 per month. Rich Craig seconded the motion. The motion passed by a unanimous vote.

d) Conference Table & Chairs

- Fr. Nick stated that the new conference table was \$600.
- Discussion took place regarding purchasing additional items, i.e., chairs, etc.
- Beth Boron motioned to approve the funds from the Capital Account for this improvement project, not to exceed \$2000. Jeanne Percival seconded the motion. The motion passed by a unanimous vote.

e) Bugg Control Proposal

- Fr. Nick received a quote from Bugg Control for \$200 for the season for extermination services for the Rectory. He will move forward with these services with funds from the Operating Account for bee control to alleviate an emergency call later in the season.

6. Additional Business

- Mike Woomer discussed the pictorial directory that the Goodfellows would like to spearhead.
- Jeanne Percival stated that she is interested in being a part of the Meat Raffle Fundraiser Committee. Fr. Nick will follow up to obtain more information on the planning of this event.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, April 10, 2025, at 7pm.

7. Adjourn

- Melodie McEvoy made a motion to adjourn, and Mark Korzelius seconded the motion. The

motion was approved by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – March 13, 2025 – Fr. Nick Evancho
2. February Financial Statement – Mike Somer
3. Vestry Meeting Minutes – February 13, 2025 – Irene Ehde