



ST. MARTIN-IN-THE-FIELDS
E P I S C O P A L C H U R C H

Vestry Meeting Minutes

Date: June 20, 2024
Meeting Open: 7:02 p.m.
Next Meeting: August 8, 2024

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:37 p.m.

Present:

Fr. Nick Evancho
Irene Ehde, Sr. Warden
Melodie McEvoy, Jr. Warden
Dawn Farquharson
Jerry Cahill
Amy Heist

Joe Childs - ABSENT
Carol Northrup
Sharon Jones - ABSENT
Beth Boron
Ellen Valvo - ABSENT
Mark Korzelius

1. Fr. Nick Evancho led the Vestry in prayer.
2. Call for Additional Business
 - Beth Boron would like to add a discussion regarding finances.
3. Review/Acceptance of May Minutes
 - Fr. Nick asked if there were additions or corrections to the minutes of the May 9, 2024 meeting, and there were none at this time.
 - Mark Korzelius motioned to accept the May minutes as written, and Amy Heist seconded the motion. The minutes were accepted by a unanimous vote.
4. Financial Reports – *from Fr. Nick
 - Fr. Nick reviewed the Financial Reports from May and stated that he moved approximately \$700 in fundraising money to the Operating Account from PayPal from sale of Shea's tickets.
 - He stated that the current bank account is in the black.
 - We are still waiting to hear from The Hartford. Fr. Nick to follow up.
 - Amy Heist motioned to accept the financial report for the month of May, and Mark Korzelius seconded the motion. The motion passed by a unanimous vote.
5. New Business/Reports
 - a) Buildings and Grounds
 - i. Concrete Pour Thank You – Thank you to everyone who helped with the concrete pour! There were 52 cubic yards of concrete, with 6 trucks arriving every 30 minutes.
 - ii. Air Conditioning – The air conditioning in the office is not working properly. WE put in a service call to Joel from Just Right.
 - iii. Lawnmower Fix – Our lawnmower was in need of repair. Pete Schlau, Bob Mesmer, and Fr. Nick were able to fix it without taking it in for service. It was a blown fuse.
 - iv. Rectory Repair – Fr. Nick had a leak in the Rectory. It was the overhang on the entry to his patio. Tom Davide had someone come and repair it. Fr. Nick will repair the drywall

- that was damaged inside.
- v. Lights for Pavilion – The lights will be installed this week, with outlets placed on every other post.
 - vi. Basement Leak – Fr. Nick contacted the Church Insurance Group to discuss our coverage. It was stated that single incidents of loss are covered, but not wear and tear over time. Further discussion took place as to options moving forward.
 - vii. Ditch Between Pavilion & Parking Lot – Bob Mesmer suggested closing the ditch, and currently has the equipment needed onsite. Currently unsure of the total amount needed to complete this project. Beth Boron motioned to approve an amount not to exceed \$2000 for the purpose of closing the ditch between the pavilion and the parking lot. Dawn Farquharson seconded the motion. The motion passed by a unanimous vote.

b) Endowment Board Report

- Fr. Nick gave the update from the Endowment Board.
- The parish is interested in recognizing everyone that was involved with and contributed to the Capital Drive, to possibly include a dedication and plaques.
- The Endowment Board reviewed the options for transferring funds from the Episcopal Church Fund (ECF). The decision was made to transfer to Charles Schwab. Two accounts will be established. Peter Schlau and Fr. Nick with authorized names on the account. Check writing will be on accounts. Peter Schlau will request applications for the new accounts. Withdrawals from ECF will be initiated after Q2 statements are received. Funds will initially be invested in the Schwab money market fund, which is currently yielding 5+%. The Endowment Board will also discuss equity investment.

c) Office Computer Upgrade

- Fr. Nick reported that the office computer is approximately 12 years old and has been running slow.
- Fr. Nick took equipment he had and built us a new tower that should last 7-8 years.
- Amy Heist motioned to pay Fr. Nick \$150 for building a new tower for the office computer for St. Martin's. Jerry Cahill seconded the motion. The motion passed by a unanimous vote.

d) Rector's Discretionary Fund Policy

- Irene Ehde, Melodie McEvoy, and Fr. Nick met last month to go over new policies regarding the Rector's Discretionary Fund.
- This fund cannot benefit the Rector directly and is not to be used to subsidize.
- These policies are not binding if there is an emergency, as the discretion still rests in the hands of the Rector.
- Mark Korzelius motioned to adopt these new policies of the Rector's Discretionary Fund as of June 20, 2024 with the Vestry's approval. Amy Heist seconded the motion. The motion passed by a unanimous vote.
- Deanna will post a copy on the Vestry bulletin board outside of the office.

e) Chicken BBQ & Basket Raffle Update

- Planning and execution of this fundraising event is going well so far.
- More donated lottery tickets are still needed.
- There is a committee meeting this Sunday, June 23 after the 10am service.

f) AA Use of the Pavilion

- Amy Heist discussed that AA has shown interest in using the Pavilion.
- Currently there are no policies in place.
- Discussion took place regarding usage, a no smoking policy, accessibility to the pavilion, and AA moving their supplies to a designated area.
- Fr. Nick to order no smoking signage.
- Fr. Nick to follow up with the Monday Night AA Group.
- Deanna to follow up with the Thursday Night AA Group.

6. Additional Information

- Fr. Nick stated that in 6 days there will be the election for the new Presiding Bishop at Convention in Kentucky. Bishop Sean is in the running for this position. If he is elected, his post would begin November 1. The Standing Committee will then act as bishop. There will be a vote in 2025 regarding the future of the partnership.
- Fr. Nick stated that if our bishop is elected, the role that Fr. Nick currently has with the diocese may increase.
- Fr. Nick will be in Erie, PA on supply this Sunday, and has Rich Craig doing Morning Prayer. There are many of our sister parishes available if you would like to attend their services and receive communion.
- Fr. Nick will also be out of town in July for a family matter and is trying to have someone come and offer a Deacon's Mass that Sunday.
- Fr. Nick thanked everyone for allowing him to go to Camp Nazareth and assist with the Diocesan Summer Camp Session I in Mercer County, PA from June 9-15. The kids that attended had a great week.
- Fr. Nick will follow up with graduation gifts for those that were not in attendance for the service.
- Beth Boron requested that we send out an article ensuring that our funds are safe, and we have checks and balances in place, considering the current situation that St. Amelia's R.C. Church encountered regarding a previous employee embezzling a large amount of money from the parish.
- Mark Korzelius requested that we add back to the agenda for our next meeting what we would like to do when utilizing the pavilion, in terms of rent, etc. We would need to draft a "use agreement." A possible subcommittee would be needed.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, August 8, 2024 at 7pm.

7. Adjourn

- Motion to adjourn was offered by Amy Heist and seconded by Irene Ehde. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – June 20, 2024 – Fr. Nick Evancho
2. May Financial Statement – Fr. Nick Evancho
3. Vestry Meeting Minutes – May 9, 2024 – Allie Porter