



ST. MARTIN-IN-THE-FIELDS
E P I S C O P A L C H U R C H

Vestry Meeting Minutes

Date: December 12, 2024
Meeting Open: 7:02 p.m.
Next Meeting: January 9, 2025

Submitted by: Deanna-Marie DiPirro
Adjourned: 8:19 p.m.

Present:

Fr. Nick Evancho
Irene Ehde, Sr. Warden
Melodie McEvoy, Jr. Warden
Dawn Farquharson
Jerry Cahill
Amy Heist
Joe Childs - *Via Zoom

Carol Northrup
Beth Boron - *Via Zoom
Ellen Valvo
Mark Korzelius
Jeanne Percival
Amy Pickwell - Guest

1. Fr. Nick Evancho led the Vestry in prayer.
2. Call for Additional Business
 - There was no additional business at this time.
3. Review/Acceptance of November Minutes
 - Fr. Nick asked if there were additions or corrections to the minutes of the November 14, 2024 meeting, and Irene Ehde wanted to correct that she is also an outgoing Vestry Member on page 2.
 - Beth Boron motioned to accept the November minutes with this correction, and Jeanne Percival seconded the motion. The minutes were accepted by a unanimous vote.
4. Review/Acceptance of November Financial Reports
 - Fr. Nick stated that the November Financial Report shows \$12,536.00 for total inflows, and \$14,030.39 for total outflows. The Operating Fund is still doing fine at \$6,652.52.
 - Fr. Nick stated that the large expenses for November were 2 payments for the snowplow contract because of the timing of the invoices, and the pledge checks to the diocese were all released, and we are up to date.
 - Fr. Nick stated that December is always a good month for giving.
 - Dawn Farquharson motioned to accept the financial report for the month of November, and Joe Childs seconded the motion. The motion passed by a unanimous vote.
5. New Business/Reports
 - a) Storage and Decoration Conversation
 - Amy Pickwell joined the Vestry meeting to discuss some ideas she has for reorganizing the bulletin boards, and new placement of the Christmas decorations.
 - Further discussion took place regarding the need for a larger conversation for the future revisioning of the church and/or the possible need for subcommittees.

d) 2025 Budget Formal Approval

- Fr. Nick went through the proposed budget and the budget vs. actual.
- Fr. Nick also stated that the fundraising goal for 2025 is \$3100, which is easy to obtain.
- Fr. Nick added that the summer camp group that is interested in using the Undercroft would bring in extra rental income.
- Amy Heist motioned to formally accept the 2025 budget as written, and Irene Ehde seconded the motion. The motion passed by a unanimous vote.

c) Undercroft Drop Ceiling Proposal

- Fr. Nick discussed the issues with the ceiling in the Undercroft and stated that the easiest repair would be to install a drop ceiling. The Goodfellows have volunteered to complete the labor portion of the project, but the estimated cost for materials from Home Depot is \$9000 (from Tom Davide).
- Beth Boron inquired about what other projects needed to be completed from the Capital Drive, and Fr. Nick stated the parking lot and air conditioning. He added that it is at the discretion of the Vestry to vote on the projects to complete, and to remember that items come up that need to be repaired/replaces and plans may change.
- Fr. Nick suggested that it would be a good idea to table this item until January and look into more quotes on materials/more research.
- Mark Korzelius inquired if there are more pledges due to come in from the Capital Drive, and Fr. Nick stated that he will look into it.

e) 2025 Housing Allowance Approval

- Fr. Nick proposed that \$34,000 be designated to housing for tax purposes again for 2025.
- Mark Korzelius motioned to allow \$34,000 to be designated to housing for the Rectory for tax purposes for Fr. Nick, and Ellen Valvo seconded the motion. The motion passed by a unanimous vote.

b) Special Convention Information

- Special Convention is scheduled for May 3, 2025, at St. Luke's Church in Jamestown, NY.
- As stated in the Joint Standing Committee letter from December 3, 2024:
"One thing of special importance to be discussed, in anticipation of congregational annual meetings, is the role of convention delegates. It is vital that members of your congregations elected as delegates to the two Joint 2025 Conventions of our Dioceses (the Special Convention in May and the regular joint Annual Convention on October 10-11 in Niagara Falls, NY) are aware of the nature of the responsibilities they will be undertaking."
- Fr. Nick stated that we are able to send 3 delegates, so please let him know if you are interested.
- Fr. Nick pointed out that the letter also states that:
"The Standing Committees will meet with our Partnership Evaluation consultants, the Rev. Gay Jennings and the Rt. Rev. Ian Douglas, on February 28th to review their report. The report will be shared with the rest of our Diocesan Partnership later that day."
- Fr. Nick scheduled our Annual Meeting for Sunday, February 23, 2025.

f) Stutelage Summer Camp Rental Agreement

- Fr. Nick needs to draft a lease to present to Colleen McNamara of Stutelage Innovations, who

is interested in our space for a summer camp program next year. Beth Boron will check with Eric and let Fr. Nick know if he is available.

6. Additional Business

- Discussion took place regarding Chicken BBQ logistics.
- Jerry Cahill discussed the need for additional altar servers.
- Carol Northrup stated that Dave wanted Vestry to know that the new Jack & Jill teachers are doing a great job keeping the classroom clean.

Next Vestry Meeting

- The next Vestry Meeting will be on Thursday, January 9, 2025 at 7pm.

7. Adjourn

- Motion to adjourn was offered by Amy Heist and seconded by Ellen Valvo. The motion passed by a unanimous vote.

Attachments:

1. Vestry Meeting Agenda – December 12, 2024 – Fr. Nick Evancho
2. November Financial Statement – Mike Somer
3. Vestry Meeting Minutes – November 14, 2024 – Deanna-Marie DiPirro
4. 2025 Budget Comparison YTD – Paula Cramer/Fr. Nick Evancho
5. 2025 Final Draft Budget - Paula Cramer/Fr. Nick Evancho
6. Joint Standing Committee letter from Dec 3, 2024 – Fr. Nick Evancho
7. 2025 Clergy Housing Allowance - Fr. Nick Evancho